

**I. CALL TO ORDER** At 6:30 pm the meeting was called to order in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham, Town Administrator Heidi Carlson and Jeanne Nygren Selectmen's Clerk. Also present was Fremont School Board member Gordon Muench, Black Rocks Village residents Bob Soucy, Mike and Barbara Malloy and the BRV Homeowner's Association President Tom McCutcheon, Boy Scout James Wells and his father Francis Wells. All rose for the Pledge of Allegiance.

The meeting was live broadcast by Bruce White from the FCTV Control Room.

## **II. ANNOUNCEMENTS**

1. The Town Clerk Tax Collector is CLOSED on Mondays for the summer.
2. Work will continue on Red Brook Road next week. Beginning Wednesday August 1 through Friday August 3, the road will be closed during the day. Grinding and grading will be done Wednesday, gravel on Thursday and paving on Friday. This is all subject to weather conditions, and will be shifted accordingly in case of inclement weather. \*The next day, this schedule was updated to begin on Tuesday July 31. The website posting was updated.
3. Town Historian Matthew Thomas will have the Historic Museum open on Saturday August 11<sup>th</sup> from 10:00 am to 1:00 pm. These weekend openings average 12 to 25 visitors each time!
4. A concert will be held on August 4, 2018 at 1:00 pm on the lawn of the Fremont Public Library at 7 Jackie Bernier Drive. Music will be played by Windham Community Band sponsored by Colonial Poplin Rehabilitation Facility and Poplin Assisted Living. Bring your own lawn chairs or blankets.

## **III. LIAISON REPORTS**

On July 25, 2018 the Board, Carlson, Budget Committee members Mary Anderson and Joe Miccile, and School Board members Brittany Thompson and Gordon Muench attended the NHMA Budget training held at the Sandown Town Hall last night from 6:30 to 9:00 pm. The training was very informative and was posted as general information. No minutes will be prepared for the Board of Selectmen, as members simply attended the training.

## **IV. APPROVAL OF MINUTES**

A motion to approve the minutes of the July 19, 2018 meeting was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

## **V. SCHEDULED AGENDA ITEMS**

6:45 pm Public Input

Some members of the Black Rock Village Homeowners Association were present, so this topic was introduced. Carlson advised that BRV HO representatives and residents had met with Lewis Builders, their engineers and Evergreen Harvard Management representatives on Wednesday at noon. The meeting was to update their proposal for the resolution of the roads within the Black Rocks Village Development.

McCutcheon said that the Association wants a full milling of all the roads with crack sealing layover. They are concerned of the integrity of these roads. He said that Lewis Builders has agreed to the

complete repair of the roads pending presentation of this to the Town for approval. There was reference made to Dawn Kennison's letter to the Selectmen on July 6<sup>th</sup> which outlined the same concerns.

Of concern from one resident with the full repair that Lewis Builders are not guaranteeing their repair project. Carlson said that if this was a Town road project, the Town would normally hold a two year maintenance bond once all final work had been completed. No decision has yet been made on this, but it would make sense that we might do the same thing for any type of road construction.

There was reference to updated letters from SW Cole and Dan Tatem which were received this week by the Town, and forwarded on to President McCutcheon as well as Evergreen Harvard. Cordes wants time to review these reports with our engineer.

Selectmen are still considering a meeting with all involved parties to ensure that the Homeowner's concerns are addressed, and the Town's Engineer is satisfied with the approach chosen to remediate the roadway issues. Lewis Builders has expressed that they want to start this project soon.

Homeowners thanked the Selectmen for their support, and the Board thanked them for sharing their thoughts on the process. The BRV residents left the meeting at 6:45 pm.

At 7:00 pm Police Chief Jon Twiss came to present the two new officers he is asking the Board to appoint to the Fremont Police Department as full time officers. He introduced candidates Philip G. Houten and Christopher T. Hight and noted the large number of family and friends of both candidates who filled the room.

Chief Twiss said both candidates excelled in their performance throughout the testing and background processes. Twiss highlighted their educational backgrounds and stated that both are enrolled in the next full-time NH Police Academy. The physical agility entrance examination takes place on Monday August 13<sup>th</sup>. Then candidates return to Fremont for two weeks of training with firearms and procedures. The 16 week Academy program begins on August 27<sup>th</sup> and they live on the campus Monday thru Friday. They are slated for December 14<sup>th</sup> graduation after which they return to Fremont for a 12 week training program on daily operations prior to be able to work on their own possibly by March of 2019.

Janvrin then moved to appoint Christopher T. Hight and Philip G. Houten as full time police officers for the Town of Fremont. This was seconded by Barham. The vote was unanimous 3-0. An addendum to this motion by Janvrin was to include the police department employment contract, seconded by Barham with unanimous vote 3-0. Carlson then swore in both candidates.

Selectmen thanked both candidates for their interest in Fremont and wished them well as they get their training underway.

## **VI. OLD BUSINESS**

1. A motion to sign the MRI consulting contract (part 2); and 07/26/2018 letter to Brian Duggan as written was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.
2. A motion to execute the letter of acceptance from the completion of the 2017 audit was made by Barham and seconded by Janvrin. The vote was unanimous 3-0. A motion to sign the Representation Letter for the 2017 audit was made by Barham and seconded by Janvrin. The vote was unanimous 3-0. The Treasurer also has to sign the Representation Letter.

3. Carlson has communicated with Bob Kelly of Seacoast Farms Compost, to follow up on the status of outstanding items from last fall to see what has been completed. A maintenance plan needs to be submitted and possibly a site plan review with the Building Inspector on the compost removal since last fall along with traffic complaints.

## **VII. NEW BUSINESS**

1. A motion to approve the payroll manifest of \$29,430.96 for current week dated July 27, 2018 was made by Barham and seconded by Janvrin with unanimous vote 3-0.

A motion to approve the accounts payable manifest for \$49,918.60 for current week dated July 27, 2018 was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

2. Selectmen reviewed the folder of incoming correspondence. A motion to approve the submitted vacation for Heidi Carlson was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

3. The Town Hall Comcast modem was replaced today with a current upgrade. There have been consistent issues with the internet service to the building, and for the past week there have been additional problems with the FCTV feed. The new modem should help to alleviate the issues.

4. Installation of the new PD server (which has been built over the past four months) began this week. This was encumbered in 2017.

5. A FEMA flood map review meeting is scheduled for August 21, 2018 at UNH. Casey Wolfe and Patricia deBeer are planning to attend.

6. Carlson asked the Board to consider a Lowe's credit card application to assist in making purchases, similar to the Tractor Supply card (locked in Selectmen's Office). The card would be removed for single use and returned with receipts signed by employee and approved by Department Head. Janvrin moved to approve the Lowe's card application and authorize Heidi Carlson as the Town Administrator to sign the application on behalf of the Town. This was seconded by Barham. The vote was unanimous 3-0.

7. Copies of the first draft of a new Fremont Noise Ordinance were distributed to Board members for review. There will be a work session set aside next week to review. This has also been sent to Chief Twiss for review.

8. The current budget worksheet (near-end of July) has been circulated, and another end of July report will be sent out tomorrow. There was general discussion about some formulas that need updating, but no questions on the budget. Board members are asked to bring back any questions at a future meeting.

9. A motion to sign the Intent to Cut for parcel 06-034 owned by Scott & Brenda Barthelemy was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

10. A motion to approve the FCTV Revolving Fund manifest 2018-18 in the amount of \$953.85 for reimbursement to the General Fund for July FCTV payroll was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

11. Carlson will circulate copies of an early draft of the Safety Complex roof RFP tomorrow. There will also be a work session scheduled for this next week. Selectmen were asked to review and make edits to both documents, for a final review and posting as soon as possible. The Noise Ordinance will also require a Public Hearing.

12. Selectmen reviewed a form submitted for use of Memorial Fields on Tuesday August 14, 2018 by Shane Marrama for an outdoor activity. The Board requested an adult signature also be on the application prior to approval to an adult is present monitor the activity and any necessary cleanup is done.

### **VIII. WORKS IN PROGRESS**

1. Budgets for 2019 are beginning to come in.

2. Fremont summer camp has gone well, and next week is the last week of camp for this summer. The Director and Assistant have begun presenting information to Carlson and the Parks & Recreation Commission to help build the budget for the 2019 program. Both are considering coming back next year.

3. Matthew Thomas reported today that the Fremont Historical Society has 21 new historic signs being made. They are black lettering on white that will be very attractive and readable. There is one for the Town Hall, four that say "Welcome to Historic Black Rocks Village, Fremont, NH 1764". These will go up between Scribner Road and Rowe's Gas Station with one near Whittier Drive on Sandown Road and another near Poplin Drive on Beede Road. Leon Holmes Jr. will help Matthew put them up. There are other signs for the Railroad Station, three state senators homes, Albert & Ruth Fuller Memorial Park (next to the old Turner House), one for Zaccheus Clough's Tavern now the Fremont Animal Hospital, one for Jacket Hole, Woodman's Causeway, Fellows 1885 Brickyard on Martin Road, a new sign for the site of the 1820 Town Pound on Sandown Road, one for Daniel Brown's House at 179 Sandown Road and a couple of other signs. Fremont will be a well-marked Town, historically, after these signs are put up. This is a great way of educating people about the Town's unique history. The signs will look very sharp and impressive.

7:45 pm Chief Rich Butler and Christopher Olsen were present.

At 7:48 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A:3 II (c) to discuss a personnel matter. Cordes seconded and the roll call vote was unanimously approved 3-0: Cordes-yes; Janvrin-yes; Barham-yes.

Nygren left the meeting.

Respectfully submitted,

Jeanne Nygren  
Selectmen's Clerk

Selectmen began their non-public discussion at approximately 7:55 pm.

At 8:30 pm motion was made by Janvrin to come out of non-public session. Barham seconded and the vote was approved by roll call vote 3-0; Cordes – yes, Janvrin – yes; Barham – yes. Olsen and Butler left the meeting at this time.

Janvrin made a motion to seal indefinitely the minutes of the Non-Public Session. Barham seconded and the vote was approved by roll call vote 3-0; Cordes – yes, Janvrin – yes; Barham – yes.

There was some follow-up discussion on the overall site compliance of parcel 05-035 and what needs to be done to follow-up on this. Carlson advised that Bob Kelly had sent a return email indicating that he will work on the response and follow-up information next week. He reports that they have removed over 5,000 yards of compost tailings since last fall and continue to do so on a weekly basis. Much of the trucking on the road is due to other businesses and individuals using the road. He also said that he will work with the Town on the maintenance of Shirkin Rd however, despite many others using this road, Seacoast Farms are the only ones who actually take care of it. Kelly reports having asked John Galloway to help out as he is using it more.

There was discussion about an email received this evening about continued potential non-permitted activity to the Patterson site on Shirkin Road and this will be referred to Code Enforcement to build a file and continue to investigate as well.

Carlson also advised the Board that there is some money in the legal services budget as well as service agreements, to pay for some of the MRI consulting services. The consulting charges are all currently being shown as a Fire Rescue Department expense, and transfers will be done at such time as it is necessary.

Barham mentioned that there are two cars parked in the State of NH right-of-way at the Raymond/Fremont town line on Route 107 by the "welcome" sign. There was discussion about this and whether any enforcement action could be undertaken. Janvrin thought there was. No final decision was made. This led to discussion about several complaints that have been received this week and are being investigated by the Building Inspector for unsafe and unsanitary conditions at a few Main Street addresses, and one on Whittier Drive.

**X. ADJOURNMENT – by 9:00 pm**

The next regular Board meeting will be held on Thursday August 2, 2018 at 6:30 pm at the Fremont Town Hall, basement meeting room.

With no further business, motion was made by Janvrin to adjourn the meeting at 8:45 pm. Barham seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson  
Town Administrator